





YASC (Yardi Advanced Solutions Conference) is your connection to real estate software solutions that help you grow and innovate. Including over 30 classes, YASC offers you the opportunity to stay ahead of industry trends and emerging challenges with a stimulating combination of classroom instruction, Yardi solution experts and industry peers.

With in-depth insight, exclusive live entertainment and social activities, YASC is a can't-miss event for our clients!

Contents

Overview —	— 3 - 4
Class Description —	- 5 - 12
Who Should Attend	
Products Featured	
Maps —	13

Class Schedule - May 6

	Loulou'a Ballroom 3 RESIDENTIAL	Loulou'a Ballroom 4 & 5 COMMERCIAL / RETAIL	Amwaj FINANCE	Remal TECHNICAL	Loulou'a Ballroom 1&2 COMMON		
08:30 - 10:00			OPENING SESSION				
10:30 - 11:30	Residential Spotlight	Commercial Spotlight	N/A	N/A	N/A		
11:45 - 12:45	Yardi's Residential Roadmap & Innovation Utilizing Al	Automating Commercial Lead to Lease Processes to Optimize Revenue	Setting up Fund Structures & Processing Financial Consolidations	The Best Practice Guide for Data Migration	Streamlining Procurment & Vendor Relationship Management		
12:45 - 13:45	LUNCH						
14:00 - 15:00	Property Marketing & Online Leasing	Streamline Commercial Lease Administration & Analyse Portfolio Health	Managing forecasted CAPEX & OPEX for Commercial Portfolios	Customize your data and get insights like never before!	Simplifying Maintenance & Inspection Operations		
15:15 - 16:15	Maximise Resident Retention with a Convenience Focused Online Services and Online Renewal Process	Advanced Lease Management of Commercial Space, Revenue & Risk	Simplyfying the Complexities of Managing Debt as a Liability	Virtuoso: Al Assistance for Day-to-Day Tasks	Introduction to Voyager 8 - The Next Generation		
16:30 - 17:30	Reactive & Preventive Maintenance with Inspections for Well-Maintained Communities	Digitalize Your Tenant Engagement & Streamline Operations	Financial Period, Month-End Closing Process	Marketing, Listing and Prospect APIs	Mastering Post-Dated Checks (PDC) in Voyager 8: Streamlining Payments with Confidence		
17:45			EVENING FOOD & ENTERTAINMENT				

Class Schedule - May 7

	Louiou'a Baliroom 3 RESIDENTIAL	Loulou'a Ballroom 4 & 5 COMMERCIAL / RETAIL	Amwaj FINANCE	Remal TECHNICAL	Loulou'a Ballroom 1&2 COMMON
09:00 - 10:00	Maintenance & Inspections for Faster Unit turns	Streamlining the Fit-Out Process: Enhancing Efficiency & Coordination	Advanced TOR calculation and sales performance reporting	Discover Powerful Reporting Tools: Which to Use, When & Why?	REPEAT Introduction to Voyager 8 - The Next Generation
10:15 - 11:15	Third Party Property Management with Investment Portfolio	Unlocking Assets Performance Insights with Yardi Reporting	Speed up Rent Collections With a Paperless Payments Process	Voyager 8 DOA and Setup: Enhancing Control & Compliance	Delivering Construction & Refurbishment Projects On Time & On Budget
11:30 - 12:30	Seamless Property Transitions: Best Practices for Takeover & Release in Third-Party Management	Enhancing the Management of Commercial Revenue	Unlocking Financial Insights with Yardi Financial Reporting	End-to-End Financial Database Schema Blueprint	Construction & Refurbishment - Simplfy PFP Bidding, Awarding Jobs & Paying Vendors
12:30 - 13:30			LUNCH		
13:30 - 14:30	Smart Lease Renewal: Using Advanced Budgeting & Forecasting & RERA Index for Accurate Pricing	Simplify The Management of Corporate Occupier Leases	Enhancing Investor Communications to Improve Effeciency & Drive Confidence	Statutory Interfaces - E Invoicing, Contract Registration etc.	Virtuoso: Al Assistance for Day-to-Day Tasks
14:45 - 15:145	Post-Sale Management Simplified: Streamlining Sales Administration with Yardi Unit Sales	Maximize Asset Performance with In-Depth Data, insights & Recommended Actions	Creating Accurate Commercial Asset Valuations Without Error or Risk	REPEAT Customize your data and get insights like never before!	Conquering Fixed Assets Setup, Depreciation and Reporting
16:00 - 16:45	Maximizing Tenant Engagement: Mastering Yardi RentCafe Site Manager	REPEAT Streamline Commercial Lease Administration & Analyse Portfolio Health	Mastering Post-Dated Checks (PDC) in V8: Streamlining Payments with Confidence	REPEAT Marketing, Listing and Prospect APIs	Efficient Management of Maintenance & Service Contracts
17:00			CLOSING SESSION		

Class Schedule - Residential

Residential Spotlight

Join our residential spotlight to discover all the latest solutions and important features for companies that own or manage residential properties and portfolios. Amongst other things we will cover marketing, resident on-boarding, and resident services. This is a must attend session for clients with residential portfolio's.



Owners Operators of Residential Portfolios





Yardi's Residential Roadmap & Innovation Utilizing Al

Clients with residential properties and portfolios should join us for this enlightening session which highlights Yardi's residential roadmap and innovation through the transformative power of Al. With a particular focus on future solutions such as RentCafe CRM IQ. Property owners, managers, leasing and marketing teams will learn about a frictionless experience for managing prospects, applicants, and residents through the leasing and resident lifecycle and how to improve customer experience with immediate, intelligent, and accurate responses to prospect and resident inquiries.



Residential Marketing & Leasing Teams







Third Party Property Management with Investment Portfolio

This session provides insight into Yardi's Third Party Property Management functionality. We will cover how third Party Property Management should be structured and generate reports and financials for both landlord reporting and property manager's financials. Learn how to complete the end-to-end process of onboarding landlords to remittances of rent share after adjusting for operational expenses. The course covers recording of direct tenant incomes and property management fee calculations.



Property Managers







Smart Lease Renewal: Using Yardi Advanced Budgeting & Forecasting and RERA Index for accurate pricing

Unlock the power of Yardi Advanced Budgeting & Forecasting (ABF) to optimize lease renewal pricing with data-driven precision. This session is designed for residential asset management teams, leasing teams, and finance professionals looking to streamline their renewal rent strategies.

Learn how to derive accurate renewal rents by leveraging market leasing assumptions and the RERA **Index** as a base, ensuring alignment with market trends. We will explore best practices for creating lease revenue forecasts, generating bulk renewal proposals, and ensuring that revenue projections and lease contracts reflect consistent rental values.



O Lease Admin & Finance Teams













Maximise Resident Retention with a Convenience Focused Online Services and Online Renewal Process

Residential leasing and lease admin team members should join this class to discover how RentCafe streamlines online services and online renewals with payment processes to help maximize tenant retention. The session covers online submission of service & manitenance request from a tenant to tracking these requests and the complete online renewal process from a tenant accepting a renewal proposal online, making a payment by utilising Yardi Payment Processing, the ability to upload documents, sign renewal contracts online with back-office countersignature while executing Ejari and lease renewal.



Residential Leasing & Lease Admin Teams





Seamless Property Transitions: Best Practices for Takeover & Release in Third-Party Management

In this session, we will explore the essential processes and best practices for the **Takeover and Release** of Properties under third-party property management contracts. Attendees will gain insights into conducting thorough due diligence during property takeovers to mitigate risks and ensure a smooth transition.

Additionally, we will outline recommended process steps and guidelines for property release from both operational and financial perspectives, helping to prevent disputes and financial losses post-handover



Asset Managers, Leasing, Lease Admin & Finance Teams







Class Schedule - Residential

Maximizing Tenant Engagement: Mastering Yardi RentCafe Site Manager

Unlock the full potential of your tenant portal with RentCafe Site Manager! Effortlessly set up and manage websites for your company and properties, handle social media settings and provide a seamless portal for applicants and residents. Send registration invitations to tenants. Streamline lease applications and renewals, set up online payments, and launch effective campaign emails and surveys—all in one powerful platform.



Leasing, Operations & Finance



Site Manager

Post-Sale Management Simplified: Streamlining Sales Administration with Yardi Unit Sales

This class explores the key processes handled by the Sales Administration team after a sale, including SPA execution, payment plan adjustments, co-owner changes, resale, cancellations, and more. Learn how **Unit Sales** streamlines these tasks through configurable workflows, ensuring compliance and efficiency. The session provides a step-by-step walkthrough of approvals, and tracking post-sale requests seamlessly.



Sales Admin & Finance



Unit Sales CRM

Property Marketing & Online Leasing

Calling all residential property marketers and leasing teams! Join this class to learn how to tap into the power of **RentCafe**. This powerful residential property marketing solution includes dynamic marketing websites that promote brand and community, real-time unit availability and pricing. Discover convenient self-serve options for prospective residents and integrated applications that will help you execute more leases, more quickly.



Residential Marketing & Leasing Teams



RentCafe

Reactive & Preventive Maintenance with Inspections for Well-Maintained Communities

Maintenance IQ provides residential property managers and maintenance teams with unparalleled visibility into maintenance operations at the property and portfolio levels. In this class you will learn how our endto-end maintenance solution for residential portfolios streamlines reactive and preventative maintenance, inspections including works orders to help drive greater efficiency.



Maintenance & Facility Management Teams



Maintenance IQ

Maintenance & Inspections for Faster Unit turns

Maintenance IQ provides residential property managers and maintenance teams with unparalleled visibility into maintenance operations at the property and portfolio levels. In this class you will learn how our endto-end maintenance solution for residential portfolios streamlines unit turns and help drive greater efficiency. to make units available for your new residents, much faster.



O Property Managers & Maintenance Teams



Maintenance IQ

Class Schedule - Commercial/Retail

Commercial Spotlight

Join our commercial spotlight session to learn about the latest solutions and important new features for companies with commercial properties and portfolios. We will cover what's new for property, asset and investment management and how these solutions create a versatile system to improve asset performance.



Owners & Operators of Commercial Portfolios & Investment Managers



Commercial, Asset & Investment Suites

Unlocking Assets Performance Insights with Yardi Reporting

Join us for a focused session on Yardi's out-of-the-box reports, where you'll learn how to access, and interpret key reports for operations, assets performance, and financial analysis. This session will cover essential pre-built reports that provide valuable insights into assets performance, financial performance, helpina you streamline processes and make data-driven decisions with confidence. Ideal for assets managers and decisionmakers, this class will enhance your ability to leverage Yardi's reporting capabilities effectively.



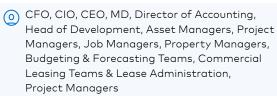
Property Management & Asset Management



Yardi Voyager

Maximize Asset Performance with In-Depth **Data, insights & Recommended Actions**

Discover our asset management suite and learn how in-depth operational data, predictive insights and recommended actions elevate asset performance. We will explore the interplay between budgeting, leasing and construction projects and their impact on optimizing asset performance in commercial portfolios. We will focus on equipping you with the tools to achieve transparency, accuracy, and actionable insights at each phase of the process as well as how to manage forecasts dynamically without the burden of constantly updating multiple spreadsheets. This streamlined approach ensures that you can make informed decisions based on real-time information, enhancing your ability to maximize asset performance.





Digitalize Your Tenant Engagement & Streamline Operations

Discover how **CommercialCafe** can transform tenant interactions and streamline property management in this insightful session. Learn how to leverage its powerful features, including online payments, service requests, lease tracking, and document sharing. to enhance tenant satisfaction and operational efficiency. We'll explore best practices for improving communication, automating workflows, and maximizing the platform's capabilities to create a seamless tenant experience. Whether you're a property manager, leasing agent, or asset manager, this session will provide you with the tools and knowledge to optimize your commercial real estate operations with CommercialCafe

Commercial Customer Service, Marketing & Mall Operations



CommercialCafe

Streamlining the Fit-Out Process: Enhancing Efficiency & Coordination

This session provides a comprehensive overview of how Deal Manager, Construction Manager and Facility Manager can streamline the fit-out process, from tenant request initiation to project completion. Participants will learn how to manage approvals, track progress, coordinate stakeholders, and ensure compliance. all while enhancing efficiency and transparency. By leveraging these tools, property managers, leasing teams, and facility managers can reduce delays, improve communication, and create a seamless experience from lease signing to move-in.



Asset Managers, Leasing Teams & Finance Teams



Construction Manager M Deal Manager

Simplify The Management of **Corporate Occupier Leases**

Clients with corporate occupiers, should join this session to discover Yardi Corom. Learn how this solution helps manage corporate leases and centralize lease management, lessee accounting, and transaction management for occupiers and commercial tenants. The lease management feature centralizes lessee lease and sub-lease data for real estate and equipment and owner-occupied real estate portfolio information. It also provides powerful tools for streamlining compliance with FASB ASC-842, GASB 87 and IFRS 16. Transaction Management provides tools for occupiers to optimize real estate transactions with data-driven decisions.



Owners/Operators with Corporate Occupiers & Finance



Yardi Corom

Class Schedule - Commercial/Retail

Enhancing the Management of Commercial Revenue

For asset managers, leasing teams and finance teams. this class shows the revenue-focused functionality in Forecast Manager. We will demonstrate the revenue dashboard, reporting and area management. The area management dashboard allows users to identify units requiring leasing assumptions and easily enter those assumptions into the budget as well as speculatively changing areas of units for budgeting purposes. Deal Manager integration provides visibility of the deal pipeline to improve budget creation. This class also reviews the detailed and flexible lease status report. along with other lease and unit reporting.



() Asset Managers, Leasing Teams & Finance Teams



Forecast Manager

Streamline Commercial Lease Administration & Analyse Portfolio Health

For commercial leasing and lease admin team members, this class will explore the features and benefits of **Lease Manager**. This robust solution is designed to help manage all aspects of commercial lease administration. With an easy-to-use interface for data entry and review, you will also discover tools which analyse and report on tenant and portfolio health to provide an improved visibility of risk. You will learn how to streamline and manage collection efforts, track insurance requirements and compliance, and more.



(0) Commercial Leasing & Lease Admin Teams



Lease Manager

Advanced Lease Management of Commercial Space, Revenue & Risk

This class will explore some advanced features in **Lease** Manager that benefit finance, accounting, and asset management teams. Learn how to add, modify, or update lease data and visualize your portfolio using property, tenant, and space-level dashboards. We will demonstrate how to improve visibility of revenue and risk by tracking tenant health and measuring asset performance. We will also show you how to streamline tasks to proactively manage collections and pursuits, as well as tracking legal statuses and holds.



Asset Managers, Leasing, Finance & Accounting Teams



Lease Manager

Automating Commercial Lead to Lease Processes to Optimize Revenue

Created for commercial leasing teams, this class demonstrates how **Deal & Retail Manager** helps optimize office, industrial and shopping centre revenue by automating key leasing activities. See how easy it is for leasing teams to gain enhanced visibility of the deal pipeline to easily manage the lead to lease process and close the best possible deals.



Commercial Leasing Teams







Returning for 2025!

We are excited to announce that this years YASC will one again feature a special meeting and exhibition zone that enables you to meet with our independent consultant partners.

The zone is located on the first floor foyer area in front of the main hall.

Class Schedule - Finance

Managing forecasted CAPEX & OPEX for Commercial Portfolios

Asset Managers, Finance Teams and Project Managers should attend this class to see the operating expenditure functionality in Forecast Manager. Review forecasted capital expense items in a single place and bring in historical GL data to seed a forecast. A new dashboard enables you to slice and dice different types of CAPEX data and keep it synchronized across all budgets. Seamless integration with Construction Manager enables you to review current jobs and capital planning and visualize how tenant improvements impact the forecast. Easily view and add long-term capital expenditures at the property level and link to leasing costs generated from deals, leases, and MLAs.





Simplyfying the Complexities of Managing Debt as a Liability

For clients who are **borrowers of debt on investments** - managing loan terms, amortization schedules, payable processing for loan payments, loan covenants, reporting and complex calculations is a daunting task. Learn how **Debt Manager** can help manage and aggregate all of this in one platform with filters such as lender, maturity year, or other definable loan attributes. You can quickly analyse and navigate your debt portfolio with outstanding balances, LTV, DSCR, collateral, future cash payments and other loan KPIs at your fingertips. Additionally, you will see how to track covenants with reminders to ensure your loans remain in compliance.



Setting up Fund Structures & Processing Financial Consolidations

For clients with a focus on real estate investment accounting and a need to combine financial statements from multiple entities, this class will focus on setting up fund structures and processing financial consolidations. We will cover the key set-up components and demonstrate the processes required to complete the consolidations. **Investment Accounting** is an automated solution that eliminates manual processes and errorprone spreadsheets to help increase accuracy, visibility, and transparency, it promotes data validity and governance in a single version of the truth.



Unlocking Financial Insights with Yardi Financial Reporting

Join us for a focused session on Yardi's out-of-the-box financial reports, where you'll learn how to access, and interpret key reports for budgeting, forecasting, and financial analysis. This session will cover essential prebuilt reports that provide valuable insights into financial performance, helping you streamline processes and make data-driven decisions with confidence. Ideal for finance professionals, assets managers and decision-makers, this class will enhance your ability to leverage Yardi's reporting capabilities effectively.

Head of Asset Management, Portfolio Managers,

O Asset Managers, Property Managers,

Finance Managers



Enhancing Investor Communications to Improve Effeciency & Drive Confidence

This class is essential learning for **Investment Managers** and team members involved with managing investor relations, capital transactions, and needing visibility of investor and investment metrics. Discover how **Investment Manager** provides instant access to prospective and current investor information to manage investment opportunities and the investor subscription process. You will learn how to track activities and tasks and easily deliver correspondence and performance metrics to investors via a portal to better manage relationships and drive confidence.



Creating Accurate Commercial Asset Valuations Without Error or Risk

Does your role involve appraising properties and determining market value of commercial assets, potential acquisitions, and dispositions? Asset Managers, Appraisal teams and financial planning analysis teams should join this class to learn how Valuation Manager integrates seamlessly with budgets, leasing, construction jobs, capital planning and other areas of your business managed in Yardi. See how reporting is linked to explain calculations and take the "black box" out of valuations to reduce error and risk.



Class Schedule - Finance

Financial Period, Month-End Closing Process

This class is essential learning for the **Finance team** and team members involved with the month-end closing. The Financial Period Closing Process class provides a comprehensive overview of closing financial periods, ensuring accuracy and compliance. Participants learn key procedures, including journal entries, exceptions, reconciliation, and reporting, supported by real-world examples. With a focus on efficiency and best practices, this class equips professionals with the skills needed to streamline period closing and enhance financial reporting capabilities.



(o) Finance Teams



Yardi Voyager

Mastering Post-Dated Checks (PDC) in V8: Streamlining Payments with Confidence

Discover the power of the all-new Post-Dated Check (PDC) feature in V8 and learn how it enhances payment processing, tracking, and reconciliation. This session will walk you through the latest enhancements, best practices, and automation capabilities designed to simplify your daily work. Whether you're handling tenant payments, or cash flow management, this training will equip you with the knowledge to maximize efficiency and accuracy. Join us to unlock the full potential of PDC in V8 and stay ahead in financial operations!



O Cashier, Accounts Receivable Finance



Yardi Voyager 8

Speed up Rent Collections With a Paperless Payments Process

For team members whose role involves the collection of rent and additional charges, this introductory class demonstrates how using Yardi Payment Processing enables you to establish paperless, self-service payments with recurring payment options. Learn how commercial tenants or residents are able to log in at any time, view account balances, and pay charges directly via direct debit or with a credit or debit card.



Property Management & Asset Management Teams



Yardi Payment Processing

Advanced TOR Calculation and **Sales Performance Reporting**

Take your sales analytics to the next level with advanced TOR (Turnover Ratio) calculations and powerful performance reporting. In this session, we'll explore cutting-edge techniques to optimize data accuracy, uncover key sales trends, and drive smarter decision-making. Learn how to transform raw data into actionable insights and gain a competitive edge in today's dynamic market.



Property Managers, Mall Managers & Finance Teams



Yardi Voyager



GET SOCIAL!

Share your experience with us using #YASC2025

Class Schedule - Technical

Virtuoso: Al Assistance for Day-to-Day Tasks

NEW FOR 2025: Just like asking ChatGPT for a recipe or the answer to a trivia question, Virtuoso Assistant will allow you to ask Voyager for help with data in your Voyager database. Here are some examples: "Who has the most outstanding AR over 90 days at Sunrise Tower?" or "Can you run an Income Statement for the last quarter for my Commercial Properties list?". Virtuoso Assistant is here to help you with your day-to-day tasks in Voyager 8! Learn about this new artificial intelligence tool and what it has to offer. We'll cover what we can do with it today, our plans for the future and more.

Head of Real Estate, Head of Property Management, CFO, CIO, CTO, Property Managers, Head of Asset Management, Asset Managers, Head of Finance, Accounts Team members, Finance Team members, Head of Leasing, Leasing Team Members



Discover Powerful Reporting Tools: Which to Use, When & Why?

Those users whose role involves creating reports from Voyager should attend this Q&A style overview session. Our technical staff will discuss the various reporting options available in Voyager and cover everything from simple Yardi SQL scripting to the available, high-end presentations. You will learn the degree of customisation possible with Voyager analytics, SSRS, ad-hoc tools, as well as the well-adopted, Excelrendering, Yardi Spreadsheet Reporting. We'll help you make sense of the Voyager reporting options and guide you to the YASC courses you should attend, thus empowering you to make savvy technology reporting decisions.



Marketing, Listing and Prospect APIs

RentCafe API V2 provides robust tools and support to facilitate better integration and streamline operations between Yardi and its clients in the real estate industry.. It offers advanced tour scheduling options, including virtual, guided, and self-guided tours, making it easier to manage property viewings.

This agenda is subject to change at any time.

The API allows vendors to access detailed information on unit availability, amenities, and other critical touchpoints. This enables vendors to retrieve data from Yardi and display it on their websites, enhancing the user experience. Furthermore, the API supports the creation of leads from client websites back to Yardi, significantly reducing manual processes and improving efficiency.

IT Staff Members & Technical Teams,
Business Analysts

Customize your data and get insights like never before!

New for 2025: Data Connect launches later this year and is our next generation customized business intelligence offering. Data Connect is designed to leverage Microsoft Power BI technology to enable infinite customizations. Discover this solutions secure API to stream data from one or more Voyager databases into your Azure environment. We will also show you how it combines with other external data sources for comprehensive reporting. For clients using Power BI today or hoping to use Power BI in the future, come join us to learn more.



Voyager 8 DOA and Setup: Enhancing Control & Compliance

Voyager 8 offers a comprehensive suite of workflow features designed to enhance efficiency across various domains. Participants will explore workflows for amendments, commercial leases, customers, spaces, P2P, construction, and more. The class covers setup fundamentals, walks through example workflows, and provides an overview of workflow dashboards and reports. Attendees will gain familiarity with the system's unique commercial workflows, empowering them to maximize system features effectively.



End-to-End Financial Database Schema Blueprint

Are you eager to enhance your understanding of SQL queries and the Yardi database structure, specifically tailored for Finance Process? Look no further!

This engaging class is designed for beginners and professionals alike who want to gain foundational knowledge in database management within the context of Finance Domain. This class will introduce you to the relevant database tables and educate you about the basics of SQL select statements. This knowledge is also helpful for database maintenance and troubleshooting Finance related issues.

O IT Staff Members & Technical Teams

Class Schedule - Technical

Statutory Interfaces - E Invoicing, Contract Registration etc.

This class provides IT team members with the knowledge and practical skills to integrate the Saudi Interface for ZATCA with E-Invoicing and SIMA for Consumer Credit, enabling efficient and compliant tax processes and consumer credit management. Additionally, it covers the seamless integration of Contract with real estate registration system, and Emirates ID, the national identity card, ensuring streamlined operations and enhanced data accuracy within the UAE's real estate regulatory framework.



IT Staff Members, Technical Teams & Business Analysts

The Best Practice Guide for Data Migration

The Best Practice Guide for Data Migration training class is a specialized program designed to equip technilcal team members and IT staff with the essential skills and knowledge needed to execute successful data migration projects. This comprehensive training covers industry best practices, methodologies, and strategies to ensure seamless and efficient data transfer across systems.



(Technical & IT Teams



Yardi Voyager



MEET THE EXPERTS!

Head to Knowledge Central and the Product Demonstrations Zone to have questions answered and discover new solutions.

Class Schedule - Common

Virtuoso: Al Assistance for Day-to-Day Tasks

New for 2025: Just like asking ChatGPT for a recipe or the answer to a trivia question, Virtuoso Assistant will allow you to ask Voyager for help with data in your Voyager database. Here are some examples: "Who has the most outstanding AR over 90 days at Sunrise Tower?" or "Can you run an Income Statement for the last quarter for my Commercial Properties list?". Virtuoso Assistant is here to help you with your day-to-day tasks in Voyager 8! Learn about this new artificial intelligence tool and what it has to offer. We'll cover what we can do with it today, our plans for the future and more.

Head of Real Estate, Head of Property Management, CFO, CIO, CTO, Property Managers, Head of Asset Management, Asset Managers, Head of Finance, Accounts Team members, Finance Team members, Head of Leasing, Leasing Team Members



Simplifying Maintenance & Inspection Operations

This class will introduce commercial asset managers, and property maintenance managers and teams to **Facility Manager**. This complete solution for maintenance manages internal and outsourced service requests, inspections, inventory, equipment, and preventative maintenance. Discover a simpler way to track equipment and create maintenance plans, inspections, and work orders in a modern, user-friendly application for desktop or mobile device. With our native app, maintenance teams, property managers, and building engineers can monitor all maintenance work and operations without being tied to their desks.



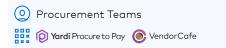
Efficient Management of Maintenance & Service Contracts

Efficiently executing annual maintenance contracts, or service contracts is essential for team members who have a role in **facility management**; this Class takes you through that journey as part of your operation. Discover how to setup, approve, and manage service contracts using **Procure to Pay** which enables effective management of payments, per agreed frequency with the vendors such as monthly, quarterly, semi-annually, annual as well as ad hoc. Dashboards and reports help to track operations, enforce compliance, and manage deductions and enforce quality standards before disbursement of periodic payments. The class covers integration with **VendorCafe** to enable vendors to self-serve to help reduce overheads.



Streamlining Procurment & Vendor Relationship Management

If your role involves the **procurement of materials**, **services and vendor selection**, this class provides an overview of solutions focused on managing vendor relationships. Discover how **VendorCafe**, part of the **Procure to Pay** product suite, provides a portal that allows vendors to submit the documents required for vendor operations, as well as the ability to submit invoices. The vendor on-boarding process is supported by automatic loading of vendor information to Voyager. From an invoice processing perspective, VendorCafe will allow the vendor to submit invoices for payment, view invoice approval status, and gain insight to payment information.



Mastering Post-Dated Checks (PDC) in V8: Streamlining Payments with Confidence

Discover the power of the **all-new Post-Dated Check (PDC) feature in V8** and learn how it enhances payment processing, tracking, and reconciliation. This session will walk you through the latest enhancements, best practices, and automation capabilities designed to simplify your daily work. Whether you're handling tenant payments, or cash flow management, this training will equip you with the knowledge to maximize efficiency and accuracy. Join us to unlock the full potential of PDC in V8 and stay ahead in financial operations!



Introduction to Voyager 8 - The next generation

New for 2025: Voyager 8 is coming soon and includes significant updates to the Voyager 7S experience. This introduction provides an overview of how the new user interface organises its functions around AR, AP, GL, reporting, and much more. For commercial, learn about our simplified user interface for data entry and review, managing collection efforts, and tracking insurance requirements. All of this is packaged in an intuitive and simplified look and feel. Voyager 8 is coming soon and is positioned to help you navigate the future of infinite possibilities.



Class Schedule - Common

Conquering Fixed Assets Setup, **Depreciation and Reporting**

New for 2025: Maintaining an accurate and up-todate inventory of all fixed assets, especially for large portfolios or properties with numerous assets, can be challenging. This includes tracking location, condition, and value of assets. This class will demonstrate how the Fixed Assets module helps overcome thses challenges. The instructor will review setup and usage, including creating fixed assets and calculating, posting and reporting on depreciation.



Head of Facilities, Head of Operations, Finance Team Members, Property Managers



Asset Managemet

Delivering Construction & Refurbishment Projects On Time & On Budget

This class is for **Asset Managers** and **Project Managers** and demonstrates how Construction Manager helps provide a holistic view of all construction and refurbishment projects of every size and description across the entire portfolio. You will discover how gain to real-time insight into project timelines and budget performance and how you can analyse data across all jobs, to improve cost control, budget oversight, and profitability.



Asset Managers & Project Managers



Construction Manager

Construction & Refurbishment - Simplfy PFP **Bidding, Awarding Jobs & Paying Vendors**

This class is a great follow up to the **Construction** Manager Overview and focusses on how Asset and **Project Management teams** can simplify and streamline the process of bidding out work to vendors. It includes robust functionality for publishing RFPs, inviting vendors to bid via VendorCafe, awarding jobs and service contracts and paying vendor invoices.



Asset Managers & Project Managers



Construction Manager VendorCafe



NETWORKING, **FOOD & FUN**

For one night only - join us for food and entertainment on Tuesday 6th.

Maps

