



# Yardi Voyager Legal

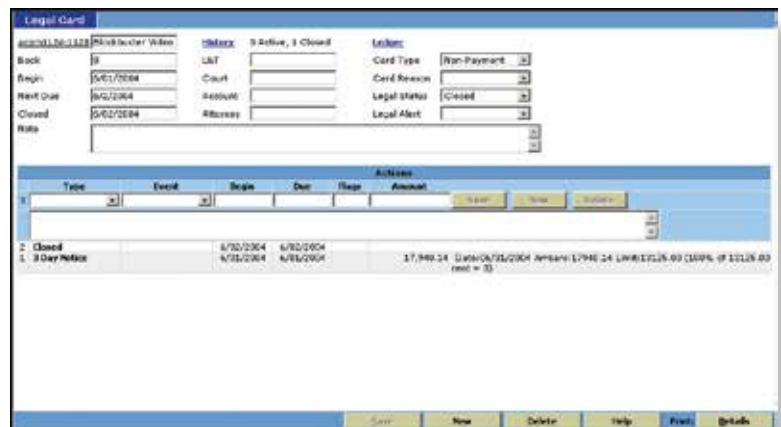
## A powerful tool for storing and managing multiple legal actions

The Yardi Voyager Legal module provides easy-to-use legal cards, tools and reports for managing legal matters and non-legal issues that follow a legal workflow, including late notices for outstanding payments.

Legal cards provide central case files for storing a wide variety of information and important dates. A single tenant or resident can have multiple cards for tracking different actions and processes.

You can quickly search your database to find the information you need. Helpful links let you immediately view associated records.

Reports provide information about potential legal actions related to tenants, keeping you informed about current and historical issues. All Yardi reports and correspondence are configurable to meet your exact requirements.



**Legal Card Features** - The Yardi Voyager Legal module uses legal cards to store and organize legal activity information.

### Key features:

- Manage legal matters related to all residents and tenants
- Create reports to track multiple legal activities
- Store and configure region-specific legal information
- Review current and potential legal actions
- Produce a report with printable late notice letters
- Configure legal notices, letters and reports
- Easily update your legal cards
- Add, edit or delete selectable options
- Quickly open and review associated information with drilldown to detail



## Creating legal cards

- Track late notice candidates
- Create late notice letters for tenants who have outstanding payments
- Configure the information selection process
- Define the legal actions that suit your needs
- Assign a reference number for each legal action

Frequency	Unit	Location	Balance	Lease Type	Rate	Balance Due
1	001	01	Delaware Robinson		1,750.00	1,750.00
2	001	01	Merced Street		1,850.00	2,800.00
3	001	01	Santa Street		1,000.00	2,800.00
4	001	01	Terra Houston		1,000.00	2,800.00
5	001	01	Lawrence Sherman		1,000.00	2,800.00
6	001	01	Joseph Pineda		1,000.00	2,800.00
7	001	01	Charles Pineda		1,000.00	2,800.00
8	001	01	Lara Borger		1,000.00	2,800.00
9	001	01	38 Lincoln		1,000.00	2,800.00
10	001	01	San Diego		1,000.00	2,800.00
11	001	01	Santa Plaza		1,000.00	2,800.00
12	001	01	Harold Street		1,000.00	2,800.00
13	001	01	Palace Tower		1,000.00	2,800.00

Property Info

First Name: [Name] Last Name: [Name] Address: [Address] City/State/Zip: [City] [State] [Zip] Office: [Phone] Home: [Phone] Email: [Email]

Property: [Property] Unit: [Unit] Legal: [Legal] Payment Method: [Method]

Lease Information

Unit: [Unit] Lease Date: [Date] Rent: [Rent] Deposit: [Deposit] Move In: [Date] Move Out: [Date] Lease Sign: [Date] Last Renewal: [Date]

Lease Charges

Charge Type	Amount	From Date	To Date
Basic Rent	1,750.00	01/01/2019	01/31/2019
Basic Rent	1,850.00	02/01/2019	02/28/2019

## Configuring your data

- Add, edit or delete items on a legal card
- Create your own terms for legal actions
- Prevent other users from changing legal details

THREE DAY NOTICE

Santa Barbara Video  
P.O. Box 12345  
Santa Barbara, CA 93117

BOOK # 0  
ACCT.

PLEASE TAKE NOTICE that you are hereby required to pay El Mercado Plaza landlord of the above described premises, the sum of \$ 17,940.18 for rent of the premises.

Legal List Admin

Type	Reason	Status	Alert	Event
Non-Payment	Chronic Non-Pay	3 Day Notice	Start Holdover	
Holdover	Drugs	Start	Start Tenant Act	
Tenant Action	Failure to Repair	Hold	Start Other	
Other	No Access	Dispo	Note	
	Nuisance	Warrent	Internal Note	
	Eviction	Closed		

Update Legal Card

Sublist of	List Name	Display	Default	Order (1)	Reference
Status: Start	Flash	Start Holdover		Up	Down

Add New Save Delete

### Options for Creating Legal Cards - The Yardi Voyager

Legal module allows you to create various legal notice letters for tenants who have outstanding payments. Produce letters manually or in batches, semi-automatically or fully-automatically.

### Customization of Legal Card Options - The Yardi Voyager Legal

module allows you to configure field labels and selection options to suit your specific requirements. You can also configure your data to have region-specific legal actions.