



Yardi eLearning for Property Management Professionals

Yardi eLearning Plus and Premium clients have access to a variety of courses covering topics vital to property management professionals.

Federal Fair Housing

Help your team stay informed and present-minded about current Federal Fair Housing laws and common issues that can potentially pose a violation risk for team members on a property. Learn about common issues and impacts in this interactive and customizable curriculum. Distribute the information in one comprehensive course or schedule short courses to be auto-assigned throughout the year or following a live training. Annual recertification, due date, notification and reporting tools keep certifications on track. A dedicated maintenance version is available in English and Bilingual Spanish.

Supervisor & Leadership Skills

Give managers the tools they need to effectively navigate difficult discussions with their staff. From preparation to follow-up,

this track covers topics that will help managers address difficult scenarios with fairness, honesty and kindness.

Human Resources

Maintaining a professional and respectful work environment is essential to keeping employees positive and productive. The HR courses, essential to any organization, are designed to teach employees the benefits of valuing diversity and to prevent violence and drugs in the workplace. Take these customizable classes to the next level and incorporate eSign documents to collect online signatures on company policy and compliance statements.

Professional Skills

Developing outstanding professional skills is a lifelong mission. As learners progress through this track, they will gain vital skills for communicating with professionalism and clarity. Courses include



instruction on Microsoft® Word and Excel, business writing and proper phone and email etiquette. These courses can be set up on a recertification frequency or incorporated as a monthly corporate-wide training initiative.

Workplace Safety



Employees are the most valuable asset of any company. Safety is a top priority and our courses help ensure that all employees gain essential knowledge for a variety of critical topics. Start with a basic introduction to workplace or office safety and move on to more specific items such as first aid, fire and ladder safety, avoiding slips, trips, falls and more. This track focuses on best practices and how to address emergencies, avoid hazards and keep your staff healthy and safe throughout their workday. Upload custom documents or embed helpful videos into the courses to make them

your own. These courses can be combined into 12-month learning plans to create a company-wide monthly safety training initiative.

Property Safety

Property management requires a unique set of safety skills. Keep residents, tenants, vendors and on-site staff safe with interactive and effective courses, including bed bugs, hoarding, asbestos awareness, mold prevention and more. Use our courses to equip and prepare your teams to prevent many types of unsafe situations that are unique to the industry.

Maintenance Safety

A capable and well-trained maintenance team is critical to the success of your property operations. Protect this valued team by keeping them safe, informed and skilled on important safety procedures for a variety of topics such as hazard communications, lockout/tagout, electrical safety, hand and power tool safety and more. Bilingual Spanish versions allow you to issue and track completion on a single course and still offer employees the ability to toggle between Spanish to English depending on personal preference. This track helps maintenance team navigate hazards in a way that keeps everyone safe and hazard free.

Preventing Sexual Harassment

Preventing sexual harassment begins with awareness and understanding. Our catalog



offers a variety of course options that can be assigned as is or customized to meet your training needs. This multi-course track includes a variety of course versions, including Bilingual Spanish, supervisor training and California-specific content. Whether your training program favors comprehensive courses or mini trainings that can be issued automatically over a period of time, incorporate eSign documents into your courses to conveniently collect critical compliance policy acknowledgements online. Yardi eLearning has the tools you need to get the course assignment, student nudges, compliance reporting and recertification tasks completed automatically each year.

Preventing Sexual Harassment (California)

California-based companies can comply with state regulations with this track of courses. Similar to the non-California-specific lineup, these four courses can be set up for managers and employees and are offered in a bilingual environment.

Leasing Skills

Leasing agents are vital to keeping property vacancy rates low and revenues high. Interpersonal skills are extremely valuable to staff in the leasing agent position. New and veteran leasing agents can take their game to the next level with skills gained

from this set of courses. These customizable courses can be issued all at once, as homework following classroom training or issued as a part of a learning plan that automatically assigns the courses over time as part of an extended onboarding schedule.

Valuing Generational Differences

At some point in their career, managers learn that one size does not fit all when it comes to employee oversight. This is particularly true when managing staff of varying generations. This series reviews the importance of valuing generational differences and how to appropriately manage each of the five generations currently active in the workforce.



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