

## DOCUMENT MANAGEMENT FOR SHAREPOINT

## Manage documents efficiently to increase productivity and communication

Enhance collaboration across your organization with a secure, connected solution.

## CENTRALIZE DOCUMENT MANAGEMENT

Store and share documents in a secure, unified system with
SharePoint and the Microsoft Cloud.

## SAVE TIME AND EFFORT

Eliminate manual intervention with automated synchronization and quick document searches.

## IMPROVE SECURITY

Simplify compliance and document audit processes and get complete protection of sensitive information.


## DOCUMENT MANAGEMENT FOR SHAREPOINT



## SEAMLESS YARDI INTEGRATION

Provide consistent document management experience across all Yardi modules with seamless redirect to SharePoint with automated sync and auto tagging.


## ADVANCED CONTENT MANAGEMENT CAPABILITIES

Leverage integrated tools such as Outlook Add-in, versioning, eSignature, workflows, eDiscovery, external sharing, archiving and retention policies.


## COMPREHENSIVE DOCUMENT STORAGE

Improve organization for all document types including property, resident, tenant, job, vendor and more. All accessible from anywhere on any device.


## SECURE ACCESS

Leverage Yardi security integration for custom setup and secure access to all documents for internal and external users.


ENTERPRISE SEARCH FUNCTIONALITY

Use intuitive search criteria and leverage OCR capabilities to quickly locate documents. Tags for properties, units, tenants and leases from Voyager are available in real time.

